

WABASSO PUBLIC LIBRARY

Meeting Room User Agreement

This agreement is made this _____ day of _____, _____, between the Wabasso
Day Month Year
Public Library, based in the City of Wabasso, Redwood County, Minnesota, as owner of the meeting
room in the Library and the persons or entities whose names and signatures appear at the bottom of this
document, hereinafter referred to as the "User."

The User agrees to fully comply with all terms and conditions of this agreement and the Meeting Room
Policy of the Wabasso Public Library. As such, the Library agrees to reserve the Meeting Room on

_____,
Day / Month / Year

Beginning at _____ AM/PM, and

ending about _____ AM/PM.

The User agrees to leave the premises at the conclusion of their meeting in as good conditions as the
premises were at the beginning of use, with reasonable wear and tear or unavoidable casualty expected.
Liability for cost of replacing or repairing any part of the meeting room damage by User, employees or
guests, shall rest solely with the User. The User agrees to hold the Library harmless and to assume full
liability for any loss or damage whatsoever to any person or property occurring on or in said premises and
arising out of, by reason of, or during use, possession, or occupancy of the premises.

In testimony whereof, the User hereto causes the agreement to be validly executed in his/her respective
name, and if representing an organization, further represents and certifies that he/she is a duly authorized
agent of said entity and is authorized to sign on behalf of said entity.

Phone Number: _____

Address: _____

Printed Name
of User: _____

Signature
of User: _____